



WREGIS Project - Change Control

Change Request Form

Project Issue Request ID: 195	Requested by: BPA	Type of Change: System notifications	Date Requested: 11/12/2010 Priority: Medium
---	-----------------------------	---	--

Title: Automatic REC Certificate Initiated Transfer Reminder Notice(s)

Description:
BPA is requesting automatic REC Certificate Transfer Initiated reminder notice (or 2) be sent to the Transferee within the 14 day REC acceptance deadline.

Confirming/withdrawing RECs will cancel reminder notice.

APX Response:
APX will add a Certificate Transfer Initiated reminder notice, which will go out 3 days prior to the 14 day expiration.

Reason for Change:
At times, customers do not "Accept" their RECs within the 14-day window, which causes additional time and workload because of having to determine the vintage of the RECs that were reabsorbed in the Transferor's account in order to retransfer to the transferee's account. Automated WREGIS REminder notices would potentially help to decrease the amount of transfer "traffic" (reducing retransfers) on the WREGIS system and increase REC tracking accuracy by reminding the Transferee of a REC transfer that requires attention (this also potentially reduces any REC transfer disagreements that may arise for WREGIS's attention.)

With many generators and wholesalers potential for making thousands of transfers per year, it can be administratively difficult to track REC transfers that are not accepted by customers. A reminder email notice once (or twice) within the 14-day REC acceptance window will help transferee account holders remember to accept RECs that are being transferred to them.

With the growth in the number of new WREGIS Account Holders, one or two reminder notices to transferees during the 14 day retrieval period will greatly assist generators and wholesalers with consistent movement of REC transfers as well as reduce time and workload of locating REC vintages.

Consequences of not Implementing Change:

Deliverables: APX will add a Certificate Transfer Initiated reminder notice, which will go out 3 days prior to the 14 day expiration.

Estimate for Scheduled Release: To be determined.

Cost Impact: Per contract, will be implemented on a Time & Material basis, at \$175/hour.



WREGIS Project - Change Control

Coding/Bug Fix/Unit Test: 4 hours, 1 Resource
System Test, Regression Test and UAT: 1 hours, 1 Resources
Total Cost Estimate: 5 hours, \$875

Risk & Issues Involved:

- None to our knowledge

External Impacts:

- None

Attachments/References:

None

Approvals

APX: Katherine Graham

Date: 02/04/2011

CEC:

Date:

Notes: