



WREGIS USER TRAINING

Tentative Agenda



WREGIS Overview

Getting Started in WREGIS

System Requirements
WREGIS Home Page/Website
WREGIS User Functions Overview
New Account Registration
Logins & Passwords
Customizing "My Account" view

Sub-Accounts & Generating Unit

Registration

Adding Sub-Accounts
Registering Generating Units
Managing Generating Unit Information

Managing and Validating Eligibility Programs

Uploading Eligibility Information
Direct Entry into WREGIS

Current Period Generation Data Reporting & Approval

Uploading Pre-Formatted File
Self Reporting
Approval/Dispute Process

Certificate Creation and Issuance

Timeline
Quiet Period
Certificate Creation & Deposit
Viewing Certificate Information

Certificate Transfers

To a Account Holder (Counter Party)
To a Sub-Account
One – Time Transfers
Recurring Transfers
 -Forward Transfers
 -Standing Orders
Viewing/Editing Recurring Certificate Transfers

Prior Period Reporting and Adjustments

Reporting Generation Data for a Prior Period
Prior Period Adjustments Timeline
Entering/Approving Prior Period Adjustments

WREGIS Reports & WREGIS Fees

Public User Reports
Private User Reports
Fees

WREGIS Training Wrap-up

Resources Available
Review Expectations and Objectives