

# Change Control and Issues Request Form

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Change Control Forms will not be accepted unless submitted by a member of the Stakeholders Advisory Committee (SAC)

**\*All change control forms must be received one week prior to the next SAC meeting in order to be available for presentation at that meeting.**

Instructions: Fill out all required fields below and submit to [wregishelp@wecc.biz](mailto:wregishelp@wecc.biz).

*Items in blue are for office use only*

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Status:

Date Requested:

Project Issue/Change Request ID (PIR/PCR):

Type of Change/Request:

Title of Change/Request:

Priority:      Urgent      High      Medium      Low      **Target Date:**

Requested By:	Phone Number:
E-mail Address:	
Organization:	

**Description:**

**APX Response:**

**Rational / Benefit / Need:**

**Consequences of Not Implementing Change:**

**Deliverables:**

**Estimate for Scheduled Release:**

**Cost Impact:** **Total Cost Estimate:**

**Risk and Issues Involved:**

**External Impacts:**

**Approvals:**

APX:

Date:

CEC/WREGIS:

Date:

# Change Control and Issues Request Form

Attachments / References:

Notes: