

CHANGE CONTROL SUBCOMMITTEE CHARTER

Purpose

The Change Control Subcommittee (CCSC) manages the ongoing change process associated with WREGIS maintenance and system enhancement activities.

Membership

The Change Control Subcommittee shall consist of no less than one member of the WC, one member of the WA staff, and no more than 15 interested members of the SAC. The SAC members should represent the range of user groups as represented by the WC. (Please see **Attachment: C** for a chart of CCSC members.)

Responsibility

Broad areas of responsibility for the Change Control Subcommittee shall include the following:

1. Identify changes that have been brought by the larger SAC group and the other subcommittees.
2. Evaluate whether these changes are reasonable and will serve the needs of more than one user.
3. Formulate questions or issues to be examined surrounding identified desired changes.
4. Perform investigations of these issues and questions.
5. Prioritize items.
6. Present results of investigation and resultant recommendations to the WC using WC approved methodology.
7. A reevaluation or a sunset date for review of this subcommittee will be set for September 5, 2009.