


WREGIS - Change Control

Change Control & Issues Request Form				
Organization: Xcel Energy	Requested by: Kari Clark	Date Requested: 11/30/09		
Phone number: 303-571-6905	E-mail address: kari.clark@xcelenergy.com	Priority: Please circle		
		<table border="1"> <tr> <td>Urgent</td> <td align="center">High</td> </tr> <tr> <td>Medium</td> <td>Low</td> </tr> </table>	Urgent	High
Urgent	High			
Medium	Low			
Title: PCR 175-System Certificate Retirement and Transfer Selection		Target date: Please explain ASAP		
<p>Description: Create a process in WREGIS so that certificates to be retired or transferred were automatically selected, based on given parameters such as volumes, vintage, FIFO/LIFO, fuel type, generator(s), etc. instead of manually selecting each certificate batch manually. The user would then have a chance to review the certificates selected, and make changes if needed, before submission for retirement or transfer.</p>				
<p>Rational/Benefit/Need: A more efficient certificate selection process. For large utilities, the manual selection of certificates to retire and/or transfer can be a very time-consuming process. This process could also eliminate user errors. For example, by automatically identifying the oldest certificates, the user would not have to scan through their entire certificate inventory to determine the oldest certificates to retire. This would help prevent certificates from expiring for compliance purposes.</p>				
<p>Consequences of not Implementing Change: Increased time required to manually select certificates to retire and transfer and potential user errors.</p>				
Attachments/References:				
<p>Signature: </p>		Date: 11/30/2009		
<p>Please send to SAC:</p> <p align="center">Contact Person Address</p>				

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Phone number

E-Mail