

PROGRAM BUDGET SUMMARY AND EXPLANATIONS - (OSC) – Final Review

WREGIS FY2012 Program Budget Summary

Under the terms of the contract between the Western Electricity Coordinating Council (WECC) and the California Energy Commission (CEC) (entered into September 2006), revenue received from Western Renewable Energy Generation Information System (WREGIS) activities during any fiscal year (FY) will periodically be reviewed and applied to the WREGIS at WECC account (listed below), to offset reimbursements to WECC from the CEC, until the account is fully funded. As additional revenues exceed that amount, they will be applied to the next accounts in the order listed. The contract expires either on March 30, 2012, or after the expenditure of all contract funds, whichever comes first.

1. WREGIS at WECC **\$1,475,884**

2. Reserve Account **\$0**

WECC auditors recommend that WREGIS have a three (3) month reserve. WREGIS currently has these dollars so will not be budgeting for an increase in reserve funds.

Total WREGIS Program Budget **\$1,475,884**

WREGIS FY2012 Budget Summary

	<u>2011</u>	<u>2012</u>
Labor		
Salaries	\$363,416	\$369,209
Benefits	\$163,558	\$170,677
Labor Total	\$526,974	\$539,886
Professional Services		
Contracts	\$5,000	\$7,500
Legal	\$25,400	\$15,000
Professional Services Total	\$30,400	\$22,500
Computer Systems		
Software	\$21,820	\$11,000
Contracting	\$73,300	\$73,300
Hardware	\$2,500	\$5,000

Communications	\$5,100	\$7,200
Licenses & Services	<u>\$350,300</u>	<u>\$376,207</u>
Computer Systems Total	\$453,020	\$472,707
Program Outreach	\$5,000	\$5,000
Travel		
WREGIS Committee	\$5,000	\$7,000
Staff	<u>\$35,000</u>	<u>\$25,000</u>
Travel Total	\$40,000	\$32,000
Meeting Costs	\$1,800	\$1,800
Office		
Staff Training	\$4,000	\$4,500
Subscriptions & Dues	\$2,634	\$1,500
Office Overhead	\$8,470	\$9,500
Overhead Allocation	<u>\$384,120</u>	<u>\$360,000</u>
Office Total	\$399,2244	\$375,500
Insurance	\$0	\$26,491
Total WREGIS at WECC Budget	\$1,456,418	\$1,475,884
increase over FY2011		1.34%

WREGIS FY2012 Budget Explanations

Labor

Salaries

WREGIS staff includes five full-time, WECC employees.

In an effort to be consistent with WECC's timing of merit increases for eligible employees, these are predicted to occur in January 2012.

This category also includes overtime pay for anticipated auditing duties.

Benefits

Benefits include payroll taxes, medical insurance, dental and vision insurance, life/add insurance, disability insurance, workers compensation, 401(k) match, defined contribution, and recruiting.

Professional Services

Miscellaneous Consultant(s)

Miscellaneous Consultant(s) includes renewable energy industry expertise, research consulting, policy analysis and/or other guidance. If such a consultant becomes necessary, California procurement rules will govern the bidding and selection process for any consultant hired prior to the expiration of the WECC/CEC contract on March 30, 2012.

Squire (Financial Software Consultant)

The ongoing WREGIS Billing Infrastructure consultant assists with customization of QuickBooks Enterprise and with programming necessary to accommodate the billing interface from the WREGIS application. Additional dollars are for expected integration expenses following the expiration of the WECC/CEC contract.

Legal Services

In 2012 the budget represents roughly 90 hours of outside legal counsel.

Computer Systems

Software

Software includes accounting software, and software upgrades.

In 2012 two (2) computers and software are due to be replaced according to WECC standard replacement after three years.

Contracting

This is based on an estimate of costs for website contractor services as well as forecasted NYSE Blue change control services.

Hardware

In 2012 two (2) computers and software are due to be replaced according to the WECC standard replacement after three years.

Communications

Communications includes the WREGIS Help Desk interface; PCS Air-card(s) and Cell Phones.

Licenses & Services

OATI costs for NERC tag (deliverability) retirement functionality; NYSE Blue O&M costs; and Web site host.

Program Outreach

Funding to increase participation and additional development of the WREGIS program

Travel

WREGIS Committee Travel

This amount is based on seven committee members attending one in-person meeting a year at an estimated rate of \$1000.00 per trip per person. The increase in allowance per person per trip is due to recent increases in the cost of air travel.

Staff Travel

This amount is based on five full-time WECC employees at an estimated rate of \$417 per month per person. The increase is due to recent increases in the cost of air travel.

Meeting Costs

Current Web conferencing tool, and approximately six hours, 80 participants for WREGIS User Training on enhancements to the system, or other meetings as needed to be held via Web conference and teleconference. Cost estimate is based on information from WECC's current conference call service.

Office

Staff training

Computer software classes, and related industry courses

Subscriptions and dues

Industry related association dues and subscriptions to industry publications.

Office Overhead

This covers costs of office supplies, such as those used to send Account Holder invoices. The increase is attributable to the overall increase in WREGIS participants and increasing postage rates.

Overhead Allocation

This covers several areas including: allocated portions of WECC CEO, COO, controller, accountant, general counsel, Non-affiliated Director, IT and facilities support, human resources, administrative assistants, and other WECC dedicated staff; WREGIS' portion of the annual WECC accounting audit; Costs of rent, facilities charges, utilities, use of office equipment, furniture, and other WECC-maintained infrastructure; General Liability, and the WREGIS portion of the WECC Insurance cost.

Insurance

For Errors and Omission Insurance required by the CEC contract. Other insurance costs will be reflected in the Overhead Allocation.