

WREGIS Operations Subcommittee Meeting

June 16, 2011

10:00 am - 11:00 am (PT) 11:00 am -12:00 pm (MT)

Conference Bridge #: 1 (760) 569-6000

Pass code: **168380#**

Minutes

Andrea Coon – WREGIS	Mary Frantz – WREGIS	Claudia Noffsinger – WREGIS
Liz Valpreda – WREGIS	John Pappas – PG&E	Jason Marks – NMPUC
James Webb – NYSE Blue		

- I. **Convene** —
 - A. Jason Marks (Chair)
- II. **Introductions**
- III. **Topics For Discussion** – OSC proceeds to go over provided background material:
 - A. Monthly Budget Report
 - WREGIS reserve accounts maintain sufficient amount of funds.
 - Staff still coming in well under budget due to good fiscal management.
 - B. Change Control Budget Report
 - Nothing new to report at this time as nothing has been processed since the last time OSC met.
 - C. 2012 FY Budget Timeline
 - WC approved at their last meeting
 - D. OSC First Review FY 2012 Budget
 - Benefits will go up in 2012 due to insurance costs.
 - Professional services contracts – budget will go up in 2012 due to accounting system integration into WECC.
 - Licenses and services up \$25K in 2012 due to OATI software, dollar shift
 - OSC adjusts travel budget for WREGIS Committee and staff – cut WC travel budget in 1/2 (only 1 required in person meeting per year), and staff travel from \$40K to \$25K as we have not seen an audit schedule yet.
 - Insurance required by the CEC is \$26K
 - Budget for 2012 projected to be up by \$25K
 - E. Valpreda to post/distribute for WREGIS
- IV. **Other:**

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V. **Topics for next meeting**

VI. **Next OSC Meeting** – July 20, 2011 10am - 11am (PT) / 11am - 12pm (MT)

Dates: July 20, 2011

October 19, 2011