

**WREGIS - Change Control**

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<b>Change Control &amp; Issues Request Form</b>						
<b>Organization:</b> EL PASO ELECTRIC CO.	<b>Requested by:</b> MONICA GARCIA	<b>Date Requested:</b> October 19, 2007				
<b>Phone number:</b> 915-543-2088	<b>E-mail address:</b> mgarci4@epelectric.com	<b>Priority: Please circle</b> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Urgent</td> <td>High X</td> </tr> <tr> <td>Medium</td> <td>Low</td> </tr> </table>	Urgent	High X	Medium	Low
Urgent	High X					
Medium	Low					
<b>Title:</b>  COMPATIBILITY BETWEEN WREGIS AND THE ERCOT REC TRACKING SYSTEMS		<b>Target date: Please explain</b>  ASAP				
<b>Description:</b>  EPE serves both Texas and New Mexico, each state with a separate REC tracking system. EPE currently uses the ERCOT system for its REC transactions and would like the ability to import/transfer RECs from the ERCOT system into WREGIS and/or for WREGIS to be able to recognize RECs registered in the ERCOT system and vice versa.						
<b>Rational/Benefit/Need:</b>  It would be beneficial to establish a relationship between the two systems for accounting reasons and in the event that a regional REC trading program is made available in Texas and/or New Mexico.  Also, it would be beneficial for WREGIS to be able to track those RECs that are transferred out of the system to enable WREGIS to know the whereabouts of RECs that leave the system into other systems such as the ERCOT system.						
<b>Consequences of not Implementing Change:</b>  It limits the ability to trade between systems and to track RECs by a third party for utilities that are required to participate in more than one system.						
<b>Attachments/References:</b>  						

**Signature: Monica Garcia**

**Date: 10/19/2007**

**Please send to SAC:  
Attention:**

***Frank Harris  
626.302.1718  
Frank.W.Harris@sce.com***

## WREGIS - Change Control

Change Control & Issues Request Form						
<b>Organization:</b> WREGIS	<b>Requested by:</b> Mary Frantz	<b>Date Requested:</b> 11/6/2007				
<b>Phone number:</b> 801-883-6869	<b>E-mail address:</b> <a href="mailto:mfrantz@wecc.biz">mfrantz@wecc.biz</a>	<b>Priority: Please circle</b> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 50%; padding: 2px;">Urgent</td> <td style="width: 50%; padding: 2px; background-color: red; color: white;">High</td> </tr> <tr> <td style="padding: 2px;">Medium</td> <td style="padding: 2px;">Low</td> </tr> </table>	Urgent	High	Medium	Low
Urgent	High					
Medium	Low					
<b>Title:</b> Rename the "Account Holder Estimated Fees Report"		<b>Target date:</b> 12/31/2007				
<b>Description:</b> Change Report name from "Account Holder Estimated Fees Report" to "Account Holder Fees Report"						
<b>Rational/Benefit/Need:</b> Removing the word "Estimated" from the report name will provide the Account Holder with a better description of the report's purpose. The report as described in the Functional Requirements of the Build #3 System Detail Design is not a report of estimated fees rather is a report of actual fees and transactions that have been imported into the WREGIS system from the accounting system billing file.						
<b>Consequences of not Implementing Change:</b> Account Holders may get the impression that the report shows estimated fees of transactions that have not been billed.						
<b>Attachments/References: SEE ATTACHED</b> WREGIS Implementation Phase; Build #3 System Detail Design Change/Enhancement #123: Account Holder Estimated Fees Report Functional requirement(s): F-7.17						
<b>Signature:</b>		<b>Date:</b>				
<b>Please send to SAC:</b> <b>Attention:</b> <i>Name</i> <i>Phone Number</i> <i>E-mail Address</i>						

**WREGIS Implementation Phase  
Build #3 System Detail Design**

**Change/Enhancement #123: Account Holder Estimated Fees Report**

**Functional requirement(s):** F-7.17

**Description:** A WREGIS Account Holder will be able to run an Account Holder Estimated Fee report based entirely on the file of billing information imported from the WECC/WREGIS Administrative billing staff each month. After the WREGIS Administrator imports the billing file and saves it to the database recBillings, each Account Holder will be able to review his or her own billing information only, as an Account Holder report that is accessed via the Account Holder Reports Module. For a detailed description of the file import procedure, see Enhancement 23 on page **Error! Bookmark not defined.**

For each new month of billing data that the WREGIS Administrator imports, the month will also be displayed in the drop-down list for this report. For example (assuming the monthly billing data is imported on the first of each month), if it is the middle of the month and a user requests billing results, the drop-down will only allow them to select the billing results data for the month/year of the import file loaded on the first of that month. When the user enters the system three weeks later and requests billing data, (which now makes it a few days after the first day of the following month), the drop-down list will now contain billing information for the most recent month's data import.

**NOTE:** As noted earlier, the availability of the monthly import files related to the current month is yet to be defined – i.e. if it is July 2007, what is the most recent monthly import file data available for review by the Account Holder.

To generate the Account Holder Estimated Fees report, the Account Holder will select the desired month/year of billing information, and WREGIS will display the following information:

<b>Field Name</b>	<b>Description</b>
AH ID	Account Holder ID
AH Type	Account Holder Type
AH Contact Name	Account Manager Contact Name
AH Billing Address	Account Holder Billing Address as listed in registration
AH Approval Date	Calendar date (MM/DD/YYYY HH:MM:SS) when the WREGIS Account's status was set to "Approved"
Billing Period	Month/Year when the billed activity took place
Certificates Created	The number (quantity) of certificates that were created for the given billing period
Volumetric Certificate Creation Fee Rate	Rate (\$/Certificate) charged to quantity of Certificates Created

<b>Field Name</b>	<b>Description</b>
Total	Total the Account Holder owes for this fee type
Certificates Retired	The number of certificates that were retired for the given billing period
Volumetric Certificate Retirement Fee Rate	Rate (\$/Certificate) charged to quantity of Certificates Retired
Total	Total the Account Holder owes for this fee type
Certificates Transferred	The number of certificates that were transferred for the given billing period.
Volumetric Certificate Transfer Fee Rate	Rate (\$/Certificate) charged to quantity of certificates transferred
Total	Total the Account Holder owes for this fee type
Grand Total	Total amount the Account Holder owes for fees charged for this billing period
Amounts Received	Amount the Account Holder paid for this billing period
Amounts Outstanding	Amount unpaid and outstanding for this Account Holder for this billing period
Effective Date	Date (MM/DD/YYYY HH:MM:SS) when the billing import file was loaded into WREGIS